The **IILPM Annual Global Awards** recognise exceptional achievements in Legal Project Management (LPM) and Legal Process Improvement (LPI).

This year, we will be giving out four awards:

1. LPM Project of the Year in a Large Law Firm or Alternative Legal Service Provider;
2. LPM Project of the Year in a Small to Mid-Sized Law Firm (fewer than 200 lawyers);
3. LPM Project of the Year in an In-House Legal Department; and
4. LPI Project of the Year (any organisation type).

The **LPM Awards** recognise organisations that show commitment to, and innovation in, the implementation of legal project management to improve the execution and delivery of legal services.

The **LPI Award** recognises successful implementation of an improvement to a legal or business/administrative process that increases overall efficiency, productivity, and/or profitability of the organisation.

An organisation may apply for both a Legal Project Management (LPM) Award and a Legal Process Improvement (LPI) Award.

Interested applicants should complete the following form and provide the requested information for each application. Applicants may also be required to attend an online interview if they are short-listed.

Please submit separate applications if you are applying for more than one award.

There is no application fee.

The application form must be emailed to [awards@iilpm.com](mailto:awards@iilpm.com) no later than **27 October 2023**, 5pm CET.

Late applications will not be accepted.

**AWARD CATEGORY**

Please select the category of your application (mouse click on box):

☐ **LPM Project of the Year in a Law Firm or Alternative Legal Service Provider**

☐ **LPM Project of the Year in a Small/Mid-Sized Law Firm (up to 200 lawyers)**

☐ **LPM Project of the Year in an In-house Legal Department**

☐ **Legal Process Improvement Project of the Year (any type of organization)**

An organisation may apply for both an LPM Award and an LPI Award.

Please submit separate applications if you are applying for more than one award.

**APPLICANT DETAILS**

1. Please provide the name of your organisation.

|  |
| --- |
|  |

1. Please provide the address of your organisation.

|  |
| --- |
|  |

1. Please state the name and position of your contact person.

|  |
| --- |
|  |

1. Please provide the email address of your contact person.

|  |
| --- |
|  |

1. Please describe your organisation and the services it provides *(maximum 200 words).*

|  |
| --- |
|  |

1. How many lawyers work in your organization?

|  |
| --- |
|  |

**PROJECT DESCRIPTION**

1. In a *maximum of 2,000 words*, please describe the project your organisation successfully implemented during the last 12 months (from July 2022). Please ensure your description responds to the four assessment questions below. Client, partner, and business user testimonials are welcome.
   1. What did you set out to achieve?
   2. What were the key challenges and how were they resolved?
   3. What were the outcomes?
   4. How did you measure your success?

|  |
| --- |
| *This section will expand as you enter your description and answer the questions. 2000 words maximum.* |

**TERMS AND CONDITIONS**

The signatory, on behalf of the applicant organisation, confirms:

1. the submitting organisation agrees to the Terms and Conditions of this application;
2. the information provided in this submission is complete and accurate;
3. the information provided does not exceed the maximum word count and responds to all questions;
4. the information provided may be used to promote the short-listed candidates and winners, with specific client information not disclosed;
5. the submitting organisation acknowledges that the judging panel’s decision is final;
6. the submitting organisation indemnifies and holds harmless the International Institute of Legal Project Management against any claims associated with this application or the awards; and
7. the International Institute of Legal Project Management reserves the right to validate the information through confirmation with the organisation or any client mentioned in the application.

|  |  |
| --- | --- |
| Contact Person’s Signature: |  |
| Submission Date: |  |

**FOR MORE INFORMATION**

Please visit <https://www.iilpm.com/awards/> for award application information.

Specific questions can be addressed to [antony@legalprojectmanagement.co.uk](mailto:antony@legalprojectmanagement.co.uk).

**SUBMISSION INSTRUCTIONS**

Please email your completed application to [awards@iilpm.com](mailto:awards@iilpm.com).